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HCP Portal User Guide

How to enroll patients and connect them to savings, resources, and support

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Use the Healthcare Provider (HCP) Portal to help patients access their prescribed medication, related resources, and support



- Enroll patients in Pfizer Dermatology Patient Access™
- e-Prescribe and coordinate with the patient's pharmacy
- Request an electronic benefits investigation
- Complete and submit an electronic prior authorization
- Activate a Copay Savings Card for eligible, commercially insured patients*

- Access financial options for eligible patients⁺
- Enroll or re-enroll patients in the Pfizer Patient Assistance Program[‡]
- Track and receive patient status notifications throughout the prescription process
- Download program forms and resources
- Communicate securely with a Patient Support Representative

This guide explores the key features and functions of the Pfizer Dermatology Patient Access HCP Portal

*Eligibility required. No membership fees. For CIBINQO, the maximum benefit per patient is \$15,000 per calendar year. For EUCRISA, individual savings limited to \$970 per tube or \$3,880 in maximum total savings per calendar year. Only for use with commercial insurance. If you are enrolled in a state or federally funded prescription insurance program, you may not use the copay card. Terms and conditions apply.

⁺Some offerings are provided through third-party organizations that operate independently and are not controlled by Pfizer. Availability of offerings and eligibility requirements are determined solely by these organizations.

[‡]The Pfizer Patient Assistance Program is a joint program of Pfizer Inc. and the Pfizer Patient Assistance Foundation[™]. Free medicines from Pfizer are provided through the Pfizer Patient Assistance Foundation. The Pfizer Patient Assistance Foundation is a separate legal entity from Pfizer Inc. with distinct legal restrictions.

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Be prepared for efficient registration

Streamline the registration process by having relevant information on hand

LOG-IN	 Your practice email address for account activation An 8-character password and answers to common securion 	ty questions
	Office staff	Prescribers
	 Access to the prescriber's fax machine for account verification A form may also be downloaded for a prescriber signature and returned by fax or email 	• Answers to questions asked for identity verification
SHARING ACCESS	 Information for prescribers you're associated with Names Practice addresses NPI numbers 	 Practice email addresses for the office staff who will be using the HCP Portal

Because enrollment involves identity verification, allow time to check your email and fax as part of the registration process

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Users can sign up on the home page

Registered users have access to:

- Global pages (for all users)
- Specific pages (unique to prescribers or office staff)



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Enter verification code

PFIZER DERMATOLOGY patient Occess Office staff registration: 5 steps 1 Activate account 2 Set your password and security questions 3 Add prescriber 4 Validate your account profile PFIZER DERMATOLOGY patient Occess STEP 1 OF5 STEP 1 OF5 STEP 1 OF5

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Activate your account

Thank you, another email has been sent to terminatorxiii@yahoo.com

If the email address is not correct, please call Pfizer Dermatology Patient Access™ at 1-844-496-8707

Please check your inbox for an account activation email from Pfizer Dermatology Patient Access. If you do not receive an account activation email, please check your spam folder.

() If you did not receive the email, please call Pfizer Dermatology Patient Access at 1-844-496-8707. If you have questions during registration, please call Pfizer Dermatology Patient Access at 1-844-496-8707, Monday-Friday, 8:00 AM to 8:00 PM ET

Registration begins once you click the link in the email you will receive after filling in the **"Sign up"** box on the home page; if you didn't receive the email, you can have it re-sent

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Office staff registration: 5 steps

	and security questions	Add prescriber	Validate your account profile	5 Enter verification code
tient occess	Important Sofety Information * 1 Prescribing Infor	metion * 1 locketion *		
2 OF 5		Forms & Resources		
Set your password and set Please create your secure password and choose access your account later. This site securely store	ecurity questions a security question. Your email and password will allo	w you ta		
We will communicate with you primarily through let you know when new information is available fo	the secure message center and send you email notific or this account.	ations to		

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Office staff registration: 5 steps



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Office staff registration: 5 steps

1 Activate account	2 Set your password and security questions	3 Add prescriber	4 Validate your account profile	5 Enter verification code
prizer dermatology patient ôccess	Important Sofety Information ~ (Prescribing Information = Indication =	Office staff users can verify their account by downloadi by the prescriber or by havi	a prescriber to add them to ng a form that can be signed ng a code sent via fax
STEP 4 OF 5		Forms 6 Resources	PROVIDER AUTHORIZATION PF 1 2	
Validate your account Please select one of the methods below access to the prescriber's fax number, ye not have access to the prescriber's fax n prescriber, and fax or email it back to Pfi email once the verification has been con O Download a form now for presc verified within 24 hours. Send verification code to fax numbers	to verify the prescriber associated with your accou ou will receive a verification code to enter within the umber, select "Download a form," have the form si zer Dermatology Patient Access™ for verification. Y upleted. rriber signature and fax to the call center for y umber* (few minutes' delay)	nt profile. If you have e HCP Portal. If you do gned by the You will receive an Your account to be	Number Nationality Nationality <t< th=""><th>tology Patient Access** tology Patient Access** e saturations for the status from the status f</th></t<>	tology Patient Access** tology Patient Access** e saturations for the status from the status f
		Required*	▶ SignatureDate First NameLast Name	
PRESCRIBER NAME Gajra, Ajeet	315-i6+8206	×	AddressCityStat NPI Number Plase fas the completed form to 1-877-548-1734. Requests will be processed within 1-2 busines Healthcare Provider Authorization By signing this from, Thereby request that the provided access to the Pitter Dermatology Pa	days.
	[BACK	I certify that I have submitting patient enrollment forms to Plazer Domaticity Platent Access The bearing of the patients of a rown II have precised a Plazer product and submitted an Demandation Platent Access. In Planet Methods and any Platent Access. Platent Access. Platent Access. Platent Access. In Planet Methods and any Platent Access. In Planet Methods and A	ond that I am managing indemention I double flow referencient I double from report my abuse or

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Enter verification code

PFIZER DERMATOLOGY Office staff registration: 5 steps 1 Activate account 2 Set your password and security questions 3 Add prescriber 4 Validate your account profile

STEP 5 OF 5

Enter verification code

Please enter the verification code received on the fax to complete your registration for the Pfizer Dermatology Patient Access™ HCP Portal.

PRESCRIBER NAME FAX NUMBER VERIFICATION CODE* Timothy. Stump 212-752-8122 Code VALIDATE Besend.Code BACK NEXT

If office staff users choose to have the code sent via fax, it is entered here. **"Resend Code"** will appear for prescribers who have not been verified yet

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Office staff registration: 5 steps



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Prescriber registration: 5 steps



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Prescriber registration: 5 steps

Activate account 2	Set your password and security questions	3 Prescriber identity verification	4 Knowledge-based authentication	5 Invite office staff to the account
atient Occess	Important Safety. Information * 1 8	reactibing.Information * 1 Indication *		
P 2 OF 5		Forms & Resources		
Set your password and so Please create your secure password and choose access your account later. This site securely store We will communicate with you primarily through let you know when new information is available for	ecurity questions a security question. Your email and passwo s your personal information. the secure message center and send you e or this account.	ord will allow you to mail notifications to		
		*Required		
Set your password Passwords must contain at least 8 characters. Previous 9 passwords cannot be reused. Passwords must contain the following characteristics:			Passwords must contain at least and the following characteristics	8 characters :
Uppercase characters (A through Z)	Create password*	e 🕢	 Uppercase characters (A throu 	ıgh Z)
Lowercase characters (a through z)	Confirm password*		Lowercase characters (a through	gh z)
Numerals (0 through 9)	Confirm perseword	•	 Numerals (0 through 9) 	
Special characters (such as -!""#\$%&'()*+ <=>?@[\])	,		 Special characters such as -!"". 	#\$%&`()*+,./:;<=>?@[\]

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Prescriber registration: 5 steps

Activate account	Set your password and security questions	3 Prescriber identity verification	Knowledge-based authentication	5 Invite office staff to the account
tient occess	Incontant Sofety Information = 1	rescribing.Information = Indication =		
3 OF 5		Forms & Resources		
Prescriber identity ver To allow e-Prescribing, an authentication p with two interactive challenge/response q This information you provide below will b does not use or store your personal infor website. Prescriber Validation NPI* Type FIRST NAME LAST NAME	rification mocess is required to verify prescriber identity. You uestions once you begin the process. e utilized for the purposes of identity proofing services mation other than for identity proofing services	u will be presented nly. Sonexus Health for use on this Fiequred*	owledge-based authenticatic verify prescriber identity. The I be used for identity verificat nexus Health stores your per	on through Experian is used information you provide tion only; neither Pfizer nor rsonal information
Personal Home Address				
Personal Home Address Street Address*	City*			
Personal Home Address Street Address*	City* Type			
Personal Home Address Street Address* Type State* Zip Code*	City* Type			

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Prescriber registration: 5 steps



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Prescriber registration: 5 steps



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Prescriber registration: 5 steps



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Using My Dashboard

Once registered, the user is taken to My Dashboard, the first of 5 main navigation tabs.



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Using My Dashboard

Once registered, the user is taken to My Dashboard, the first of 5 main navigation tabs.



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Reviewing and signing prescriptions

When the prescriber selects the **Review & Sign** button on a pending prescription on the dashboard, a pop-up is generated. The pop-up links prescribers to the e-Prescribing functionality. The prescriber can **Review & Sign** the pending prescription.





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Secure Message Center

The Secure Message Center appears the same for prescribers and office staff. Users can:

- Compose and send messages to a Case Inquiry Team member
- Review responses in the message center



Clicking **Compose** will generate a pop-up that enables the user to send a secure message

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Composing a secure message

When the **Compose** button is selected, a dynamic pop-up appears.

Com	pose new secure messa	ge		
Product:	Select a Product	~	Secure message center	
To:	Pfizer Dermatology Patient Access ^{tor} Team	Member	Thank you	
Subject:	Select a subject	\sim	Your message has been successfully sent to a Pfizer Dermatology Patient Access ¹⁷ Team Member who will respond to your message by the next business day.	
Patient:	Soluct a patient	~	Land P	
1122-0211-09640				
Message				
Compos	e a message to a team member.		≥ Pficer	
Compos	e a message to a feam member.		Elose -	Patient Access**
Compos	e a message to a feam member.		CLOSE CLOSE	Patient Access ¹⁴
Compos	e a message to a team member.		Add Attachment	Patient Access ¹⁴
Compos	e a message to a team member.		Add Attachment User chooses a subject and patient, compose	Patient Access**
Compos	e a message to a team member.		Add Attachment With Attachment User chooses a subject and patient, compose message, and hits Send	Patient Access th
C Compos C Compos C Compos C C Compos C C C C C C C C C C C C C C C C C C C	E e a message to a team member. ncel mour processes to one size as managed only to ionals in the United States. The products discussed account is help on it off rank countries.	Phone 1-844-496-8707	Add Attachment With a next business day.	es their your messag
C Compose C Compose C C Compose C C C Compose C C C C C C C C C C C C C C C C C C C	t e a message to a team member. ncel move province of message of message of message product abeling in different countries. 0 2022 Pfiver Inc. All rights incensed.	Phone 1-844-496-8707	wed Attachment User chooses a subject and patient, compose message, and hits Send A Case Inquiry Team member will respond to by the next business day	es their your messag

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My Account page for prescribers

Selecting the **My Account** navigation link takes the user to their individual account page. Users can:

- Manage their password and security questions
- Add or remove office staff linked to their account

DASHBOARD				
PATIENTS	My account		ENROLL NEW PATIENT	
SECURE				
CENTER				
MY ACCOUNT	Ajeet Gajra			
FORMS 6 RESOURCES	NPI	PHONE NUMBER	EMAIL ADDRESS niks1611@yahoo.com	
LOGOUT	PASSWORD Change	SECURITY QUESTION	IDENTITY PROOFING STATUS Approved	
				L 1

vite User button allows prescribers to add office staff their accounts

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Forms & resources page



This page is available to registered and nonregistered HCP Portal users and is a convenient repository of downloadable forms:

- Pfizer Patient Assistance Program Application
 - Help qualifying patients apply to the Pfizer Patient Assistance Program* by mailing or faxing this form
- HCP Portal Enrollment Form
 - Register for the HCP Portal online or by faxing this form
- Prescription and Patient Enrollment Form
 - Patients can be enrolled into Pfizer Dermatology Patient Access by fax as well as through the HCP Portal
- Other forms available include:
 - Prior Authorization Checklist
- Appeals Checklist
- Sample Letter of Medical Necessity

The forms have fillable fields that allow them to be completed electronically. They can also be printed and filled out manually.

If a user is registered, the application and enrollment forms can be completed within the HCP Portal.

*For eligible patients. The Pfizer Patient Assistance Program is a joint program of Pfizer Inc. and the Pfizer Patient Assistance Foundation[™]. Free medicines from Pfizer are provided through the Pfizer Patient Assistance Foundation. The Pfizer Patient Assistance Foundation is a separate legal entity from Pfizer Inc. with distinct legal restrictions.

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Enrolling a new patient

The **Enroll Patient** button appears on many pages throughout the HCP Portal.

The enrollment process mirrors the same steps that would be required on a printed Patient Enrollment Form.

Encoll new patient	CIBINQO™ (abrocitinib) tablets	3
	First name*	Middle
1 (1) SELECT PRODUCT	First name	(B) Initial
2 PATIENT INFORMATION	Last name*	
	DOB*	Gender*
(4) SELECT PRESCRIBER	MM/DD/YYYY	Selectione V
5 SELECT DIAGNOSIS	Preferred pharmacy	
6 PATIENT AUTHORIZATION	Select a pharmacy	~
HCP HIPAA CONSENT & TCPA		
Required*		
Save & Quit		BACK

TCPA=Telephone Consumer Protection Act.



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Enrolling a new patient: Patient Authorization

Patient Authorization requires the patient's email address so consent forms and a secure link can be sent to obtain the patient's digital signature.



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Enrolling a new patient: HCP HIPAA Consent and TCPA Attestation

User must confirm that HCP HIPAA Consent and TCPA Attestation has been provided to successfully enroll patient.



TCPA=Telephone Consumer Protection Act.

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Enrolling a new patient: HCP HIPAA Consent and TCPA Attestation (cont'd)

A pop-up appears when a patient has been successfully enrolled.



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Benefits investigation: 3 steps



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Benefits investigation: 3 steps



*If the patient's insurance information is incorrect or unavailable, the user selects a link to manually enter it. This is then passed to a Case Inquiry Team member, who initiates the BI.



Patient-specific insurance information appears in real time*



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Benefits investigation: 3 steps



Confirm insurance

The Benefits Investigation (BI) process can be accomplished in real time

Patient Authorization forms can be signed electronically while the patient is in the HCP office. The signed forms will remain on file in the HCP Portal

If Patient Authorization forms are not on file, they can be sent to the patient by email, or the patient can sign hard copies while they're in the HCP office

The user is then prompted to **Review Benefit Summary**

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Requesting prior authorization

Completing and submitting a Prior Authorization (PA) request can be done online. The request is initiated on the **Patient status** page.



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Copay Savings Program

Activating a Copay Savings Card for eligible, commercially insured patients is initiated on the Patient status page.

I	C Back			
DASHBOARD PATIENTS	la w conner			
SECURE	Jasmine Aladdin	To	edit additional patient informati	m, piesse call 1-844-496-8707 🖪
	Edit DOB 01/05/1990	GENDER F	PHONE NUMBER 234-234-2342	EMAIL ADDRESS aithana.kondrallağısone sushealth.com
IESOURCES	View All Patien	tInformation		
	 CEINQ0" (strootinib) to 	biets		
	- OBINGS" (abreatinit) to Actions	b late	r	
	- OBNOD" (direction) in Actions Benefits	Prior	L Copay Savings	Pfizer Patlent
	- CEINQO" (absorbed) to Actions Benefits Investigation	Prior Authorization	L Copay Savings Card	Pfizer Patient Assistance Program
	- CENQ2" (decided) in Actions Benefits Investigation Determine benefit, covera requirements, and coding guidance.	Prior Authorization Determine whether insurance will cover the prescribed medication.	Copay Savings Card Reduce eligible patients' out-of- pocket costs by using the Copay Savings Card.	Pfizer Patient Assistance Program Help patients who may be eligible complete the application

Eligible, commercially insured patients with coverage for CIBINQO[®] pay as little as **\$0 per month**

• Eligible, commercially insured patients with coverage for EUCRISA® pay as little as **\$10 per month per tube**

• Patients enrolled in Pfizer Dermatology Patient Access pay as little as \$35 if they have commercial insurance that does not cover EUCRISA*

*Eligibility required. No membership fees. For CIBINQO, the maximum benefit per patient is \$15,000 per calendar year. For EUCRISA, individual savings limited to \$970 per tube or \$3,880 in maximum total savings per calendar year. Only for use with commercial insurance. If you are enrolled in a state or federally funded prescription insurance program, you may not use the copay card. Terms and conditions apply.

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Enrolling patients in the Copay Savings Program

To successfully enroll a patient into the Copay Savings Program, user must:

- Attest to receiving the patient's **consent**
- Answer questions to determine patient eligibility

Once complete, users have the option to either print the card or email it to the patient.

pa		CIBINQO" (abrocitinib) tablets
	program	PATIENT INFORMATION
	P3	Johnnie Apple 09/18/1965 (832) 444-2433
D/ PA SE	CONSENT SELECT OPTIONS	Pfizer Dermatology Patient Access™ Copay Savings Card for Eligible Commercially Insured Patients:
CE M	Copay Savings Card: TERMS AND CONDITIONS	 Patients whose insurance covers CIBINQO™ (abrocitinib) pay as little as \$0 Financial restrictions, terms and conditions apply (available to the left).
FC RE LC	By using the Pfizer Dermatology Patient Access™ Copay Savings Card, you acknowledge that you currently meet the eligibility criteria and will comply with the terms and conditions described below	To determine if the patient is eligible for the Pfizer Dermatology Patient Access™ Copay Savings Card, have the patient answer the questions below and indicate the answer in the boxes provided.
	 You are not eligible to use this card if you are enrolled in a state or federally funded prescription insurance program, including but not limited to Medicare, Medical, RICARE, Veterans Affars health care, a state prescription drug assistance program, or the Government Health Insurance Plan availabel in Puerto Rito: (formerly known as "La Reforma de Salod"). You must have commercial Insurance. Offer is not yall for cash-paying patients. 	Pfizer understands that your personal and health information is private and will only use your information in accordance with our <u>Privacy Policy</u> . The information you provide will only be used by Pfizer and parties acting on its behalf to send you the materials you requested as well as other helpful product and/or related product information, disease state information, offers, and services.
	 By using this copay card at participating pharmacles, eligible patients with commercial prescription drug insurance coverage for CIBIROO[®] (baccottinit) may pay as little as 50 per month. Eligible patients with commercial prescription drug coverage may receive a maximum benefit of \$15,000 per calendar year, which is defined by the date of enrolment through December 31 st of the enrolment year. After a maximum of \$15,000, you will be responsible for paying the remaining monthly out-of-pocket costs. 	 I have confirmed that the insured is 18 years of age or older. Yes No.

To receive a Copay Savings Card, patients must have commercial insurance and meet eligibility requirements

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Patients page

Selecting the **Patients** navigation tab takes the user to an alphabetized list of their enrolled patients. User can:

- Scroll and select a name from the list
- Use the A-Z sorter to locate patients whose last name begins with a selected letter
- Search patients by first name, last name, or date of birth (MM/DD/YYYY)

patient	MATOLOGY CCESS Important Safety Information * Prescribing Information * Indication *	
DASHBOARD PATIENTS SECURE MESSAGE CENTER MY ACCOUNT FORMS & RESOURCES LOGOUT	Patients ENROLL NEW PATIENT 24 ACTION REQUIRED	Numbers in circles and surrounding color vary based on how many are in each category • Patients enrolled • Patients needing action
	Search patients by first name, last name or DOB (format must be MM/DD/YYYY)	Search bar
	A Patient Name DOB Status Prescriber A test O9/09/1978 A'test EUCRISA* (crisaborole) Hub Support / Copus Card - Stump, Timothy	A-Z sorter column User can see where each patient is in the
	Patient Name DOB Status Prescriber	enrollment process
	Adddrduringenro 08/08/2000 0 II, Niketa	

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Patient status page

When the user selects a patient listed on the Patients page, the Patient status page appears.



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CIBINOO

(abrocitinib) tablets

Crisaborole ointment 2%

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Patient status page: patient results

Scrolling down the Patient status page takes the user to Patient results.

ationt	CCOSS	Important Safety Info	armation * Prescribing Information * Indicar		Patient Results	
attent e	iccess				NOT COVERED	
					Benefits Investigation Last Updated 02/28/2022	E
ASHBOARD	C Back				BENEFIT SUMMARY	INSURANCE PLAN PHARMACY TYPES POINT Phimacy Mail Order Phirmacy
CURE	Aenroll Aenrollderm	To edit additional patien	it information, please call 1-844-496-8707 🕂		COVERAGE ALERTS	
NTER	Edit				ExcessiveUtilization: Please verify the this medication!	is patient does not have an excessive number of active prescriptions for
ACCOUNT	09/09/1972 M	050-121-2223	ABER EMAIL ADDRESS		ALERTS	
RMS 6 SOURCES	View All Patient Informa	tion			FORMULARY STATUS Unknown	DRUG STATUS CODE Pending PA
GOUT					PRIOR AUTHORIZATION REQUI	RED?
	- EUCRISA* (crisaborole)	Sta	tus: Prior Authorization Required			
	Actions				0.18	444.20
						COTILIZED DATION DAY AMOUNT
	Benefits	Prior Authorization	Copay Savings Card		193	20.00
	Investigation Determine benefit, coverage requirements, and coding guidance.	Determine whether insurance will cover the prescribed medication.	Reduce eligible patients' out-of-pocket costs by using the Copay Savings Card.	Expa	nding the Benefi	ts Inquiry box provides:
	Run Again	Run	Proceed	• Info	ormation that inc n(s), pharmacy ty t-of-pocket costs	ludes the patient's insuran vpes, deductible, and/or
	Patient Results		- AL	• Co	verage and othe	r alerts, such as formulary
	NOT CONTREP		400 M	ata	tue and if prior a	uthanization is required

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Thank you

For any questions, please call the Case Inquiry Team at 1-844-496-8707, available Monday-Friday, 8:00 ам to 8:00 рм ЕТ



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